



Program Coordinator: Elders, Aunties, and Uncles Program & UArctic Chair

Labrador Campus, Memorial University

FULL TIME or PART TIME OPTION AVAILABLE

2-Year Contractual Position; Subject to Renewal
Position is located in Happy Valley-Goose Bay, Labrador

BACKGROUND

The [Labrador Campus](#) is the newest campus of Memorial University, established in January 2022. Home to the [School of Arctic and Subarctic Studies](#) and the [Pye Centre for Northern Boreal Food Systems](#), the Labrador Campus is a vibrant centre for Northern-focused, Northern-inspired, and Northern-led research, education, and community partnerships. As part of this exciting and historic transformation, the Labrador Campus is developing undergraduate, graduate, and post-graduate degrees, diplomas, certificates, and professional development learning opportunities, expanding our research activities, developing new infrastructure, and growing our team.

As part of our growing campus environment and student population, the Labrador Campus is hiring a **Program Coordinator: Elders, Aunties, and Uncles Program** to support and coordinate: educational and community programming; student, staff, and faculty success; the integration of Indigenous knowledges, sciences, and perspectives to the Labrador Campus; Indigenous-led and community-based research; the strengthening of community relationships; and increase visibility and relationships with the [UArctic](#). This important position provides a link between the Labrador Campus and Innu, Inuit, and Indigenous communities, organizations, governments, and partners in Labrador, as well as nationally, and internationally, and facilitates the integration of Indigenous knowledge and cultures into the Labrador Campus research, education, and community programming.

DUTIES

Reporting to the Vice Provost, Labrador Campus/Dean of the School of Arctic and Subarctic Studies, the Program Coordinator: Elders, Aunties, and Uncles Program will: build relationships among faculty, students, Indigenous communities, and key partner organizations in Labrador and throughout the Circumpolar North; support and coordinate the integration of Indigenous Knowledges and sciences into the academic and research programming at the Labrador Campus; coordinate the creation and delivery of cultural, artistic, and crafting programming and workshops; coordinate with Elders and knowledge holders to provide cultural enrichment, advice, and guidance to the Labrador Campus, as well as teaching land-based, artistic, and cultural skills; assist with events, including hosting guests, conferences, and community events; connect with, work with, and travel to Indigenous communities throughout Labrador, across the North, and internationally; regularly participate in undergraduate and graduate programming as a guest lecturer and curriculum support and coordinate the integration Elders and knowledge holders into programming; support recruitment, retention, wellness, and success efforts; develop and strengthen relationships with Indigenous leaders, organizations, and governments in Labrador and with key North-to-North partners; coordinate visits of guest Elders and knowledge holders; work with the team at the Pye Centre for Northern Boreal Food systems to create Indigenous-focused programming at the farm; present at workshops, seminars, conferences, and community events and represent the Labrador Campus in national and international North-to-North venues; participate in research, including the creation and publication of academic articles and reports; coordinate land-based, artistic, cultural, and experiential programming at the Labrador Campus; and become part of the UArctic Chairs program, attending meetings

and events (in-person and virtually) and providing advice and guidance on the integration of Indigenous-led and community-focused education and research into post-secondary institutions.

QUALIFICATIONS

The ideal candidate will have experience working with Indigenous communities/organizations and building strong relationships; demonstrated history of understanding cultural histories and protocols; knowledge of history and culture of Indigenous Peoples in Labrador and across the North; knowledge and experience related to land-based, cultural, and/or artistic activities; respect for, sensitivity towards, and knowledge and understanding of Indigenous cultures, values, and traditions in Labrador and in other Circumpolar Northern regions; exemplary interpersonal skills and ability to create collaborative, positive, and professional relationships; excellent oral and written communication skills, including facilitation and instructing. Candidates will also demonstrate the ability and willingness to: work both independently and as a positive member of a team; travel to in-person meetings with Indigenous communities or related events in Labrador and in other parts of the Circumpolar North; build trusting and positive relationships; use good judgment in assessing difficult situations; guide and support individuals in their desires and efforts to embrace Indigenous values and traditions; and work with sensitive information and maintain confidentiality. Knowledge of and experience with Indigenous-led and/or community-based research and knowledge sharing would be an asset.

SALARY \$63,009 - \$86,042 (Management and Professional)
Plus annual Northern Allowance (\$5958 with dependents, \$3,019 single) and Labrador Travel Allowance (\$950 employee; \$702 for each eligible dependent), prorated

CLOSING DATE March 29, 2024

APPLICATIONS Please submit a cover letter and CV to Doreen Best, Senior Administrative Officer, Labrador Campus of Memorial University at doreen.best@mun.ca. For additional information, please email Dr. Ashlee Cunsolo, Vice-Provost, Labrador Campus and Dean, School of Arctic and Subarctic Studies at ashlee.cunsolo@mun.ca.

All qualified candidates are encouraged to apply; however, preference will be given to applicants who are legally entitled to work in Canada. Memorial University is committed to employment equity and diversity and encourages applications from all qualified candidates, including women, people of any sexual orientation, gender identity, or gender expression; Indigenous peoples; visible minorities and racialized people; and people with disabilities.

The personal information requested in your application is collected under the authority of the Memorial University Act (RSNL 1990 c M-7) for the purpose of identifying and recruiting candidates; assessing applicant qualifications; and maintaining records pertaining to the administration of employment with Memorial University of Newfoundland.

If you are a successful candidate, this information will form part of your permanent employment record and will be used for other activities related to the employment process. This information may be disclosed to government departments and agencies as legally required; and to third party service providers, as necessary to administer programs and activities.

If you have any questions about the collection, use and disclosure of the information on this form, please contact MyHR, Department of Human Resources, at myhr@mun.ca.

Please be advised that we are unable to provide updates on current competitions.

We thank all applicants for their interest, however, only those selected for an interview will be contacted.